

## Cooperating Key Form

**Keyholder Information**

Agent Name: \_\_\_\_\_

DRE License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Agent Email Address: \_\_\_\_\_

Agent Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Agent Phone #: \_\_\_\_\_ Office Phone #: \_\_\_\_\_

Office Name: \_\_\_\_\_

Office Address: \_\_\_\_\_

Print Broker Name: \_\_\_\_\_ Broker Signature: \_\_\_\_\_

**Cooperating Details**

Co-Op Date: \_\_\_\_\_ Type of Key -  DisplayKEY  ActiveKEY  eKey

Key Serial #: \_\_\_\_\_ 4-Digit Pin Code: \_\_\_\_\_ Primary MLS: \_\_\_\_\_  
*(What MLS is the Key originally from?)*

Co-op Set-up Fee: \$50.00 Annual Key Usage Fee: \$185.00

**The Co-Op Key holder is bound by existing Key Lease Agreement through the Primary Key Issuer.**

My signature below acknowledges I have received a copy of the MLS Rules and Regulations, including Key Rules and agree to abide by such rules. I also agree as a condition to delivery of the key and right to access listings and property through the use of the key, I will comply with all of the MLS Rules and Regulations of any Multiple Listing Service or Association through which a property is listed and accessed by me or anyone using my key, irrespective as to whether such use is authorized or not. I understand and acknowledge, in addition to any remedy available to an Association or MLS at law or equity, my key access may be terminated without notice or hearing if substantial grounds exist for the Association or MLS in which an issue of compliance arises to determine there has been a breach of this agreement or violation of any provision of the applicable MLS Rules and Regulations.

Keyholder Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>SCCAOR OFFICE USE ONLY:</b>		Date: ___/___/___	Prepared by: _____
MEMBER # _____	KEY# _____	<input type="radio"/> Deposit	<input type="radio"/> Do Not Call
OFFICE # _____	PIN # _____	<input type="radio"/> Kim	<input type="radio"/> Key Presentation
NRDS # _____	<input type="radio"/> Double Checked	<input type="radio"/> Language	<input type="radio"/> Letter of Good Standing

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