



1651 North First Street, San Jose, CA 95112  
(408) 445-8500 • (408) 445-7766 • www.sccaor.com

## REQUEST FOR ETHICS ADVOCATE

### SANTA CLARA COUNTY ASSOCIATION OF REALTORS®

If you desire assistance with the disciplinary process, the Association can provide you with an Ethics Advocate (“EA”). The EA will help you complete the required forms, if you wish. In addition, at your option, the EA can represent you at any hearings that may be held in connection with your case and assist you through the hearing procedures. If you wish to be assisted by an EA, please complete and submit this form.

**If you do not wish to be contacted by an EA, there is no need to return this form.**

- I wish to be represented by an EA and have completed my Form D-23A “Ethics Advocate Acceptance.”
- I have also completed and enclosed Communication Preference (Form 23B).

Following is my full contact information:

Name

Address

City, State, Zip

Phone (\_\_\_\_)

Email

Date: \_\_\_\_\_

\_\_\_\_\_  
(Type/Print Your Name)

\_\_\_\_\_  
(Signature)

Please return to:

SANTA CLARA COUNTY ASSOCIATION OF REALTORS®

Christine Borg  
Professional Standards Coordinator  
1651 North First Street  
San Jose, CA 95112

Phone: 408 445-5099  
Email: Christine@sccaor.com

**ETHICS ADVOCATE ACCEPTANCE  
SANTA CLARA COUNTY ASSOCIATION OF REALTORS®**

Case No. PS

Vs.

Complainant(s)

Respondent(s)

**Right to Challenge Ethics Advocates**

You are requesting the assistance of an Ethics Advocate (“EA”) for the above-referenced matter. You may challenge any potential EA. The EA chosen to assist you will be one of those listed below whom you do not challenge. Challenges must be in writing and submitted prior to the assignment of an EA to assist you. The following persons listed below or on the attached list are eligible to serve as EAs for the hearing and may be selected to serve as your EA. Please check the appropriate box below.

Ellen Burtis  
James Dill

Mindy Sullivan  
Grace Vaccaro

- I have no objection to any of the above EAs.
- I object to one or more EAs and have included a list setting forth the names of the EA(s) to whom I object.

**Hold Harmless**

I hereby release, discharge and hold harmless (Association of REALTORS®) and the EA from and against any and all claims, actions, damages, liabilities, losses, costs or expenses that I now have or may hereafter have arising out of the assistance of an EA in connection with the above-referenced Case. I further expressly agree that the foregoing release is intended to be as broad and inclusive as permitted by the laws of the state of California and that if any portion thereof is held invalid, it is agreed that the remainder of the release shall, notwithstanding, continue in full force and effect.

**By signing below you warrant that you understand and agree to the above Hold Harmless Agreement.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Party's Signature

\_\_\_\_\_  
Party's Name (Type or Print)

**If you do not sign the Hold Harmless Agreement above, no EA will be assigned to assist you.**



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**ETHICS ADVOCATE  
COMMUNICATION PREFERENCE  
SANTA CLARA COUNTY ASSOCIATION OF REALTORS®**  
(Please complete a separate form for each party)

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Home Phone: \_\_\_\_\_

Best hours to call: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Do not contact work \_\_\_\_\_ Hours to call: \_\_\_\_\_

Fax: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Hours to call: \_\_\_\_\_

Email: \_\_\_\_\_

I request that written notifications be:

\_\_\_\_\_ Mailed to home address

\_\_\_\_\_ E-mailed

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Dated